



THE STATE  
of **ALASKA**  
GOVERNOR BILL WALKER

**Department of  
Health and Social Services**

DIVISION OF PUBLIC HEALTH  
Bureau of Vital Statistics

P.O. Box 110675  
Juneau, Alaska 99811-0675  
Main: 907.465.3392  
Fax: 907.465.3618

To Whom It May Concern,

Enclosed, please find the Request for Birth Certificate Prior to Adoption form. This form entitles you to an uncertified copy of your original birth certificate (for information purposes only). Please complete all information on this form and sign it before a notary.

Please be sure to provide your information, as it is **after the adoption**. Your current information is needed to locate your previous record. Additionally please make sure when you provide the names needed on this form that you provide the complete full names.

Make certain that the notary completes his/her portion. Upon completing the form please attach a check or money order in the amount of \$30.00 and return the form to ATTN: Adoptions at the above listed address. You may also choose to pay by credit card via the Birth Certificate Request form.

Should you have any questions regarding this letter please do not hesitate to contact me at the number below.

Sincerely,

Casey Kelley  
BVS Special Services  
907-435-2179



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**REQUEST FOR A BIRTH CERTIFICATE PRIOR TO ADOPTION**

Date of Request: \_\_\_\_\_

Name of Adoptee: \_\_\_\_\_  
(First) (Middle) (Last) (Maiden)

Date of Birth: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Adoptive mother's full name: \_\_\_\_\_  
(First) (Middle) (Last) (Maiden)

Adoptive father's name: \_\_\_\_\_  
(First) (Middle) (Last)

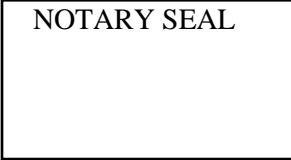
Phone number: \_\_\_\_\_  
(HOME) (WORK)

Your current mailing address: Name \_\_\_\_\_  
Street \_\_\_\_\_ Apt. # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature: \_\_\_\_\_

Requesters Identification verification (to be completed by Notary Public):  
ID Type (Driver's License, Military ID, etc.): \_\_\_\_\_  
ID Number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_

Notary Signature: \_\_\_\_\_  
Date: \_\_\_\_\_  
My commission expires: \_\_\_\_\_



An uncertified copy of your original birth certificate is available for a fee of \$30.00. Certified copies of the original birth certificate are not available as a new birth certificate has been issued. This record provides the facts at birth as they were given. The Bureau of Vital Statistics does not update adoption files. Information on siblings or other family members is not available as their records are confidential.